



Manatee County Parks and Natural Resources Robinson Preserve Mosaic NEST Rental Application

FEES:

Daytime Fee (per hour): \$100
Before & After Hours Fee (per hour): \$150
After 10:00 pm Surcharge (per 30 min): \$50 (in addition to before & after hourly rate)
Refundable Damage Deposit: \$100 (\$500 for events with alcohol)

APPLICANT INFORMATION

Name of Event/Group: _____ Name of Applicant: _____

Email: _____ Best Telephone Number: _____

Address/City/State/Zip: _____

EVENT INFORMATION

Event Date: _____ Setup Time: _____ to _____

Anticipated Attendance: _____ Event Time: _____ to _____

Cleanup Time: _____ to _____

*The NEST is available 8am to 5pm. After-hours events (from 6am to 8am and 5pm to 10pm) will incur an additional fee. Events running over the after hours time will be charged an additional 30 minute surcharge to the hourly fee. Building closes at 10pm, all clean up activities must cease by 11pm.

Will your event utilize the grounds surrounding the NEST (beyond the building and surrounding deck)?

Yes No

*Events larger than 50 people, requiring additional elements such as port-o-lets, or using the grounds of the NEST will require a special event permit application and the appropriate additional fee

Please describe activities that will occur at your event (Food, musicians or DJ, props or equipment such as arches, tables, chairs, etc.):

Will your event have alcohol?

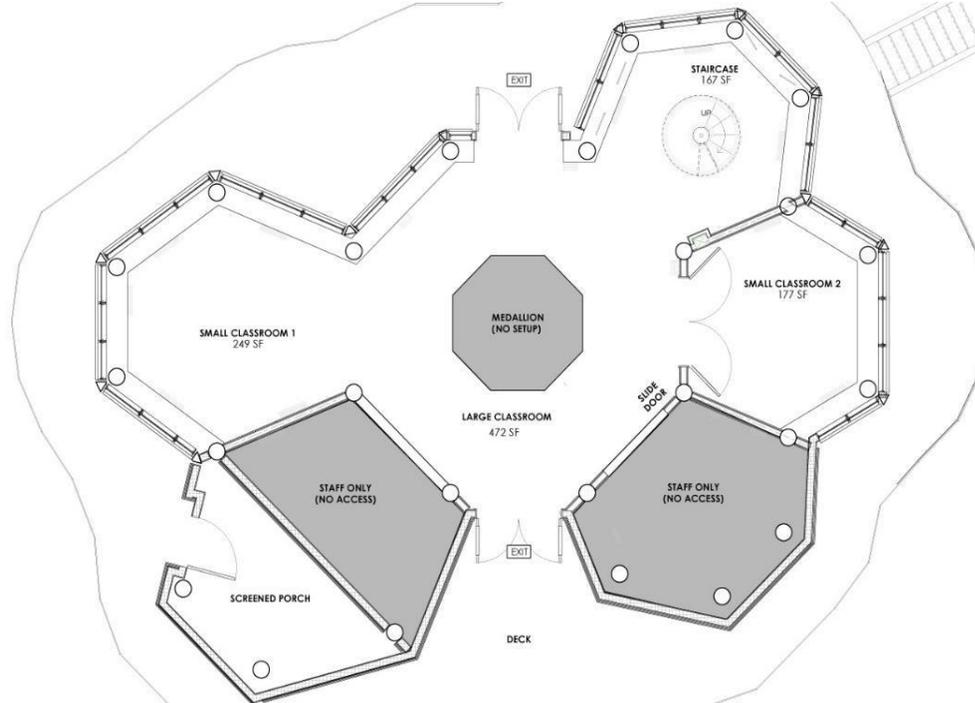
Yes No

_____ (If yes, please initial) I understand that events with alcohol cannot utilize the slide or rope ladder and will require additional insurance which the renter will provide.

Event insurance is required for all NEST rentals. Proof of insurance naming Manatee County as Additionally Insured as well as final payment is due for all event fees at least 2 weeks prior to the event.

EVENT LOGISTICS

Please use this space to draw a site plan for your event. Please indicate location of tables, chairs, etc.



NEST RENTAL REMINDERS

- Any caterers for events must be selected from the County's pre-approved list.
- Caterers and all other vendors must provide a certificate of insurance naming the County as Additionally Insured.
- Amplified music is allowed only within the NEST. Music/entertainment is permitted outside only with special permissions and at the sole discretion of the Director.
- Animals other than standard service animals are not allowed within the building.
- Fire and open flames are not permitted within the building except for sterno and chafing dishes.
- Decorations are welcome however staples, nails, tacks, and other permanent items are not permitted. Tape and adhesives must be removed after the event.
- A refundable damage deposit of \$100 will be obtained for each rental. Events with alcohol will require a \$500 damage deposit. The County reserves the right to adjust damage fees if necessary upon site evaluation after rental.
- Events are subject to limitations on number of participants and availability depending upon the Department's previously established calendar of events.

LIABILITY FOR DAMAGE OR INJURY

The RENTER shall be liable for damages to any property or injuries to any person which may arise from or be incident to the organization's activities, use, and occupation of the Property under this Agreement. RENTER shall, at its own expense, promptly repair any and all damage to the Property caused by said organization. RENTER shall defend, indemnify, and hold harmless Manatee County from any and all third-party claims, liabilities, loss or cause of action for property damage or bodily injury, including death, arising out of any act or omission of the RENTER or any defect in the property or its improvements arising out of or in connection with its activities, use, and occupation of the Property under this Agreement. Such indemnification shall include, but not be limited to, the payment of all claims, losses, and judgments of any nature whatsoever in connection therewith, and the payment of all related fees and costs, including any attorney's fees incurred by the County in connection with the RENTER's activities arising out of the performance of this Agreement.

I have read and agree to the above.

Applicant's Signature: _____ **Application Date:** _____

Please email or mail completed packet to: parksevents@mymanatee.org or
Manatee County Parks & Natural Resources Department * Attn: Education and Volunteer Division
5502 33rd Avenue Drive West * Bradenton, Florida 34209

FOR STAFF USE ONLY

APPROVED: Yes No Tax Exempt # _____

AMOUNT DUE \$ _____ AMOUNT PAID \$ _____

COMMENTS _____

Authorized Signature _____ Date _____